



EXPRESSION OF INTEREST (EOI)
FIRST STAGE

**PROCUREMENT OF PERSONAL PROTECTIVE
EQUIPMENT FOR A PERIOD OF 36 MONTHS**

TENDER NO: AW2019/20-23

ISSUED AND PREPARED BY: C. BHANA
AMATOLA WATER
PRIVATE BAG X3
VINCENT
5217

Tel: +27 43 707 3700
Fax: +27 43 707 3770

**FIRST STAGE COMPULSORY BRIEFING DATE AND TIME:
15TH NOVEMBER 2019 AT 09h00**

**FIRST STAGE CLOSING DATE AND TIME:
25TH NOVEMBER 2019 AT 11h00**

BIDDER TO COMPLETE	
NAME of Company/Close Corporation or Partnership/Consortium/Joint Venture or Sole Proprietor/Individual	
TRADING AS (if different from above)	
CSD REGISTRATION NUMBER	

Contents
Tender Notice: Expression of Interest
Tender Requirements
Application Form



AMATOLA WATER EXPRESSION OF INTEREST TENDER NO: AW2018/19-23

INVITATION AND SCOPE OF WORK

Suitably experienced and qualified professional service providers are requested to respond to the following Expression of Interest:

PROCUREMENT OF PERSONAL PROTECTIVE EQUIPMENT FOR A PERIOD OF 36 MONTHS

BID CONDITIONS:

- The PPPFA and other relevant procurement legislation applicable to a 3B entity will apply.
- The 80/20 point scoring system will be utilised in terms of the PPPFA regulations
- Tenders which are late, incomplete, unsigned will not be accepted.
- Amatola Water does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or portion of the tender.

TWO STAGE BIDDING PROCESS

FIRST STAGE

In the first stage bidders are required to complete an Expression of Interest Application Form which can be downloaded from the Amatola Website @ www.amatolawater.co.za – go to the tender's page

CLARIFICATION MEETING

Compulsory clarification meeting will be held on the 15th November 2019 @ Nahoon Dam Boathouse, Nahoon Dam @ **09h00**.

The first stage will comprise the technical submission and will determine if bidders comply with the requirements of the bid. This will include an inspection of samples to ensure quality and that the PPE is locally produced. The requirements of the bid and the full bid invitation can be viewed/ downloaded from the Amatola Water website @ www.amatolawater.co.za

SECOND STAGE

Only bidders who have scored the minimum functionality score and met the conditions/ criteria/ requirements of the bid as set out in the first stage will be considered in the second stage. The second stage will entail the Financial Proposal and submission of the Full Bid Document.

TENDER ENQUIRIES

No telephonic enquiries relating to this tender will be entertained. All enquiries regarding this tender must be in writing only and must be directed to: Mr S Biyela, Fax: (043) 707 3770, E-mail: sbiyela@amatolawater.co.za

SUBMISSION OF COMPLETED EXPRESSION OF INTEREST APPLICATION FORMS

SUBMISSION OF EXPRESSION OF INTERESTS

The original completed Expression of Interest and all supporting documents, must be submitted in a sealed envelope or parcel endorsed/marked with the Bid Number and Bid Description as detailed above. The sealed envelope must be deposited in the Bid/Tender Box located in the reception area of Amatola House, 6 Lancaster Rd, Vincent, East London prior to the closing date and time stipulated above. Bidders will be required to sign a receipt of submission at the Amatola Water reception desk prior to depositing their submission in the tender box. There will be no opening of Expressions of Interest.

Mrs V Zitumane
Chief Executive

SPECIFICATION

PROCUREMENT OF PERSONAL PROTECTIVE EQUIPMENT FOR A PERIOD OF 36 MONTHS

SPECIAL REQUIREMENTS.

IT SHOULD BE NOTED THAT ONLY LOCALLY PRODUCED GOODS OR LOCALLY MANUFACTURED GOODS, MEETING THE STIPULATED MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT, WILL BE CONSIDERED FOR THIS TENDER.

1. Foreword

The scope of this document is to standardise on needs assessments for personal protective equipment (PPE) and the selection of PPE to be used on the **Amatola Water Board sites**.

2. Keywords

Eye Protection, Face Protection, Gloves, Hand Protection, Hard hat, Head Protection, Safety boots, PPE

3 Scope

This applies to both onsite as well as during off-site processes within Amatola Water Board, operational areas.

4. Purpose

The purpose of this standard is:

- to comply with the **Occupational Health and Safety Act No. 85 of 1993**;
- to set a standard on personal protective equipment as to who must wear what, where and when based on the outcome of a risk assessment per unit, per person
- to ensure that employees are trained and motivated in the issue, use, care and replacement of personal protective equipment throughout **Amatola Water Board sites**
- to create a sense of group identity and group cohesion within **Amatola Water Board sites**

5. Applicability

Compliance with this standard is mandatory for all within **Amatola Water Board sites**

6. Definitions

Danger: Anything that may cause injury or damage to persons or property.

Employee: Any person who is employed by or works for an employer and who receives or is entitled to receive any remuneration or who works under the supervision of an employer or any other person..

Hazard: A source of or exposure to danger.

Job: A combination of different tasks.

Manager: A person designated as the employer in terms of the Occupational Health and Safety Act.

Risk: The probability that injury or damage will occur.

Risk assessment: An assessment of the probability that injury or damage will occur.

Task: A single execution of a certain activity.

7. PPE:

7.1 Men Golf Shirt

220 gm², 100%, Cotton Pique Knit Rib collar / Side slits with bar tacks / Regular fit for comfort / Top stitching on the arm holes and shoulder seams / specialised placket / Bioblast technology or equivalent with **AW logo embroidered on front left side**

7.2 Ladies Golf Shirt

220 gm², 100% Cotton Pique Knit, 100% Semi-fitted / Side slits with bar tacks / Specialised and Narrowed placket / Bioblast or equivalent with **AW logo embroidered on front left side**

7.3 Cricket Hat

100 % cotton twill, 310gm², cricket hat with **AW logo embroidered on front**

7.4 Beanie

Classic beanie with turn up, 280gm², 100% Polyester micro fleece with **AW logo embroidered on the front.**

7.5 Men Safety Boots

SABS SANS 20345 approved safety boot · Anti-static easily removable inner sole · Oil resistant · Slip resistant · Shock resistant · This robust boot also has a steel toe cap with impact protection of 200 Joules · Heat resistant up to 90°C · Genuine leather upper and dual density PU sole, with lace or Equivalent

7.6 Men Safety Boots

Steel toe cap, Steel midsole for superior protection against sharp objects penetrating the sole. Slip-resistance. • The boot is anti-static. Heel stiffener for shape longevity. 4 pair brass D-rings for quick lacing and release or equivalent

7.7 Ladies Safety Boot

Ladies Steel toe cap boot, **SANS /ISO 20345** compliant, elastic side gussets, pull tab,TPU sole for durability with oil and acid resistant anti -slip and anti -static properties moulded 100% wool innersole for support and comfort or equivalent

7.8 Men Jacket

140 gm²/ 270 gm², Rainproof / Aqua Guard Zip / Self colour polar fleece lining / concealed side entry pockets with zip closure / Concealed cellphone pocket / Inner chest and back safety pockets Elasticized cuffs / Stow away hood (fits into collar with hook and loop) / Toggles with Petersham tape to secure toggles to prevent snagging / YKK zip with puller / All seams are heat sealed or equivalent with **AW logo embroidered on front left side.**

7.9 Ladies Jacket

140 gm²/ 270 gm², Rainproof / Aqua Guard Zip / Self colour polar fleece lining / concealed side entry pockets with zip closure / Concealed cellphone pocket / Inner chest and back safety pockets Elasticized cuffs / Stow away hood (fits into collar with hook and loop) / Toggles with Petersham tape to secure toggles to prevent snagging / YKK zip with puller / All seams are heat sealed or equivalent with **AW logo embroidered on front left side.**

7.10 Jersey

1/4 zip jersey Turtle neck with 1/4 zip closure / Ribbed collar, cuffs and waist / YKK zip with puller / Low pill or equivalent

7.11 Rain Suit

2 Piece Rain Suit –

Jacket

Rubberized, Single breasted, Slide fastener front fastening, Double storm flap fastening with press-studs, Hood with storage pouch, Storm collar, Sleeves to be integral part of jacket body, Front lower patch pockets with flaps, Straight sides

Trouser:

Pyjama-type/pull-on type
Bottom adjustment straps
Elastic webbing and draw cord in waist

Separate bag:

Square flat bag
Draw cord

7.12 Flame Retardant Suit

Flame - acid resistant. Fully triple stitched with ykk zips. With flame/acid reflective tape. Sabs approved or equivalent with **AW logo embroidered on front left side.**

7.13 Conti Suit

100 % cotton, fully triple stitched with ykk zips, conducive for waste water environment. Sabs approved or equivalent with **AW logo embroidered on front left side.**

7.14 Wader

Wader– S11251-01 210D Nylon / PVC, with STC, water -abrasion resistant, black in colour or equivalent

7.15. Gumboots

Knee length Gum Boots with STC, acid –chemical resistant sole and shaft, black in colour or equivalent

**APPLICATION FORM FOR PROSPECTIVE SERVICE PROVIDERS FOR THE
AMATOLA WATER PERSONAL PROTECTIVE EQUIPMENT FOR A PERIOD OF
36 MONTHS**

Please note:

All sections of the application form must be completed in full and submitted with supporting information. (Failure to do so will result in your submission being rejected).

The application form is to be completed by the duly authorised official of the firm and the authority to sign must be attached.

Completed documentation must be e-mailed as described in the Bid Invitation/ Expression of Interest.

The firm below hereby expresses interest of the advertised bid.

PARTICULARS OF FIRM

1. Name of Firm _____

2. Name of Managing Principal _____

3. Type of firm (tick relevant box)

- Partnership
- One person business/sole proprietor
- Close corporation
- Company
- [Pty] Limited
- Consortium
- Other (specify)

CONTACT DETAILS

1. Company Name: _____

Contact Person: _____

Phone No.: _____

Cell No.: _____

Fax No.: _____

E-Mail: _____

2. Postal Address: _____

Postal Code: _____

3. Physical Address: _____

Postal Code: _____

4. Eastern Cape Offices: _____

5. National Offices: _____

RESOLUTION TO SIGN

Signatory for companies shall confirm their authority thereto by attaching a duly signed and dated copy of the relevant resolution of the boards of directors to this form.

An example is given below:

By resolution of the board of directors passed at a meeting held on

Mr/Mrs, whose signature appears below, has been duly authorised

to sign all documents in connection with the Bid for Contract No.
and any Contract that may arise there from on behalf of (name of Bidder in block capitals)

.....

SIGNED ON BEHALF OF THE COMPANY:.....

IN HIS/HER CAPACITY AS:

DATE:.....

SIGNATURE OF SIGNATORY:

- WITNESSES:**
- 1.
 - 2.