



# AMATOLA WATER

## EXPRESSION OF INTEREST

**TENDER NO: AW2019/20-27**

### **PROVISION OF OFFICE ACCOMMODATION IN MTHATHA FOR A PERIOD OF 12 MONTHS WITH AN OPTION TO EXTEND THE CONTRACT**

#### **INVITATION AND SCOPE OF WORK**

Suitably experienced and qualified professional service providers are requested to respond to the following Expression of Interest:

**PROVISION OF OFFICE ACCOMMODATION IN MTHATHA FOR A PERIOD OF 12 MONTHS WITH AN OPTION TO EXTEND THE CONTRACT**

#### **BID CONDITIONS:**

- The PPPFA and other relevant procurement legislation applicable to a 3B entity will apply.
- The 80/20 point scoring system will be utilised in terms of the PPPFA regulations
- Tenders which are late, incomplete, unsigned will not be accepted.
- Amatola Water does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or portion of the tender.

#### **TWO STAGE BIDDING PROCESS**

##### **FIRST STAGE**

In the first stage bidders are required to complete an Expression of Interest Application Form which can be downloaded from the Amatola Website @ [www.amatolawater.co.za](http://www.amatolawater.co.za) – go to the tender's page.

##### **CLARIFICATION MEETING**

N/A

The first stage will comprise the technical submission and will determine if bidders comply with the requirements of the bid. This will include the Site Inspection by Amatola Water Board Officials. The requirements of the bid and the full bid invitation can be viewed/ downloaded from the Amatola Water website @ [www.amatolawater.co.za](http://www.amatolawater.co.za)

##### **SUBMISSION OF EXPRESSION OF INTERESTS**

The original completed Expression of Interest and all supporting documents, must be submitted in a sealed envelope or parcel endorsed/ marked with the Bid Number and Bid Description as detailed above. The sealed envelope must be deposited in the Bid/Tender Box located in the reception area of Amatola House, 6 Lancaster Rd, Vincent, East London prior to

the closing date and time stipulated above. Bidders will be required to sign a receipt of submission at the Amatola Water reception desk prior to depositing their submission in the tender box. There will be no opening of Expressions of Interest

### **SECOND STAGE**

Only bidders who have met the conditions/ criteria/ requirements of the bid as set out in the first stage will be considered in the second stage. The second stage will entail the Financial Proposal and submission of the Full Bid Document.

#### **TENDER ENQUIRIES**

No telephonic enquiries relating to this tender will be entertained. All enquiries regarding this tender must be in writing only and must be directed to: Mr S Biyela, Fax: (043) 707 3770, E-mail: [sbiyela@amatolawater.co.za](mailto:sbiyela@amatolawater.co.za)

#### **SUBMISSION OF COMPLETED EXPRESSION OF INTEREST APPLICATION FORMS**

#### **SUBMISSION OF EXPRESSION OF INTERESTS**

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**Mrs V Zitumane**

**Chief Executive**