



EXPRESSION OF INTEREST (EOI)
FIRST STAGE

**PROVISION OF SERVICES FOR THE
TESTING, SERVICING AND CERTIFICATION
OF OVERHEAD CRANES, GANTRY'S AND
LIFTING EQUIPMENT FOR A PERIOD OF 3
YEARS**

TENDER NO: AW2019/20-26

ISSUED AND PREPARED BY: C. BHANA
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**FIRST STAGE COMPULSORY BRIEFING DATE AND TIME:
15TH NOVEMBER 2019 AT 12h00**

**FIRST STAGE CLOSING DATE AND TIME:
29TH NOVEMBER 2019 AT 14h00**

BIDDER TO COMPLETE	
NAME of Company/Close Corporation or Partnership/Consortium/Joint Venture or Sole Proprietor/Individual	
TRADING AS (if different from above)	
CSD REGISTRATION NUMBER	

Contents
Tender Notice: Expression of Interest
Tender Requirements
Application Form



AMATOLA WATER EXPRESSION OF INTEREST TENDER NO: AW2018/19-26

INVITATION AND SCOPE OF WORK

Suitably experienced and qualified professional service providers are requested to respond to the following Expression of Interest:

PROVISION OF SERVICES FOR THE TESTING, SERVICING AND CERTIFICATION OF OVERHEAD CRANES, GANTRYS AND LIFTING EQUIPMENT FOR A PERIOD OF 3 YEARS

BID CONDITIONS:

- The PPPFA and other relevant procurement legislation applicable to a 3B entity will apply.
- The 80/20 point scoring system will be utilised in terms of the PPPFA regulations
- Tenders which are late, incomplete, unsigned will not be accepted.
- Amatola Water does not bind itself to accept the lowest or any tender and reserves the right to accept any tender or portion of the tender.

TWO STAGE BIDDING PROCESS

FIRST STAGE

In the first stage bidders are required to complete an Expression of Interest Application Form which can be downloaded from the Amatola Website @ www.amatolawater.co.za – go to the tender's page

CLARIFICATION MEETING

Compulsory clarification meeting will be held on the **15th November 2019** @ Nahoon Dam Boathouse, Nahoon Dam @ **12h00**.

The first stage will comprise the technical submission and will determine if bidders comply with the requirements of the bid. Pre-qualified bidders will be invited to make a presentation to Amatola Water. The requirements of the bid and the full bid invitation can be viewed/ downloaded from the Amatola Water website @ www.amatolawater.co.za

SECOND STAGE

Only bidders who have scored the minimum functionality score and met the conditions/ criteria/ requirements of the bid as set out in the first stage will be considered in the second stage. The second stage will entail the Financial Proposal and submission of the Full Bid Document.

TENDER ENQUIRIES

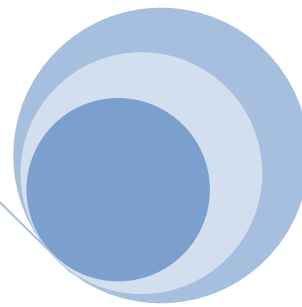
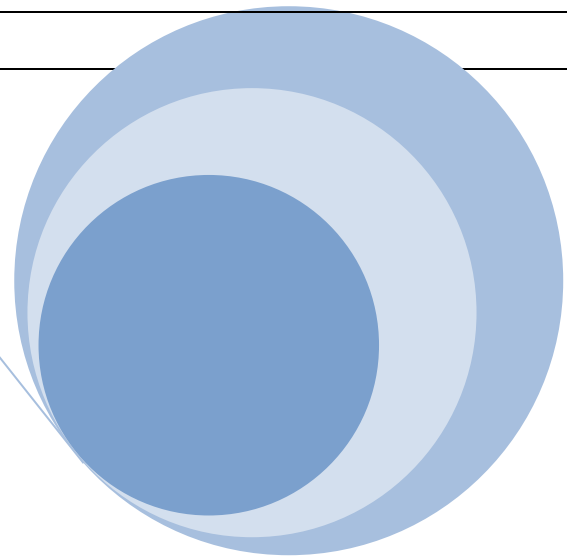
No telephonic enquiries relating to this tender will be entertained. All enquiries regarding this tender must be in writing only and must be directed to: Mr S Biyela, Fax: (043) 707 3770, E-mail: sbiyela@amatolawater.co.za

SUBMISSION OF COMPLETED EXPRESSION OF INTEREST APPLICATION FORMS

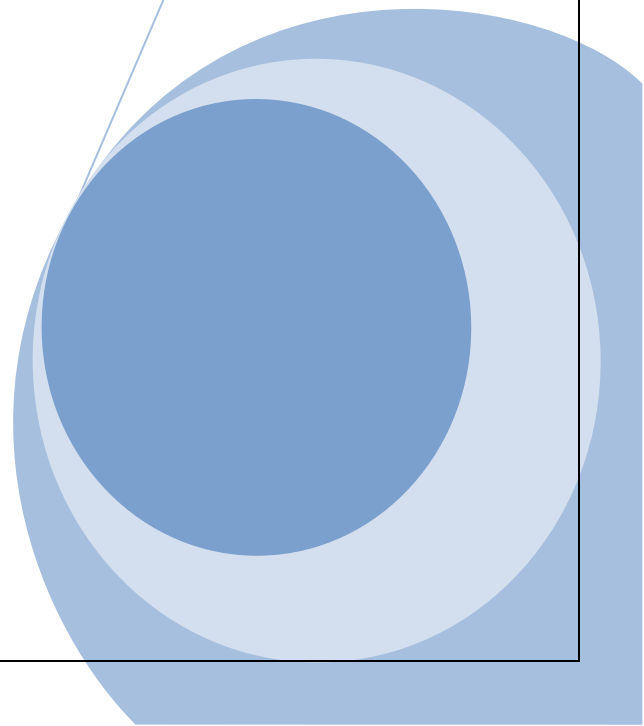
SUBMISSION OF EXPRESSION OF INTERESTS

The original completed Expression of Interest and all supporting documents, must be submitted in a sealed envelope or parcel endorsed/marked with the Bid Number and Bid Description as detailed above. The sealed envelope must be deposited in the Bid/Tender Box located in the reception area of Amatola House, 6 Lancaster Rd, Vincent, East London prior to the closing date and time stipulated above. Bidders will be required to sign a receipt of submission at the Amatola Water reception desk prior to depositing their submission in the tender box. There will be no opening of Expressions of Interest

Mrs V Zitumane
Chief Executive



**PROVISION OF SERVICES
FOR THE TESTING,
SERVICING AND
CERTIFICATION OF
OVERHEAD CRANES,
GANTRY'S AND LIFTING
EQUIPMENT FOR A
PERIOD OF 3 YEARS**



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[LIFTING EQUIPMENT SERVICE & TESTING PROGRAM – 2017 - 2019](#)**Error!**
Bookmark not defined.

[LIFTING EQUIPMENT SERVICE & TESTING PRICE LIST – 2017 - 2019](#)**Error!**
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SCOPE OF WORK

This Scope of work provides a summary of the technical scope, the requirements of Testing and Certification on Overhead Cranes, Gantries & Lifting Equipment @ Amatola Water.

1. The Contractors scope of work shall include the following requirements: - providing a complete CV & certificates of Registered Inspectors/ Competent Technicians, responsible for the inspection, testing & service of equipment. This request must be in rigid accordance with the OSHACT of 1993, the **DRIVEN MACHINERY REGULATION, 17 & 18...** And the Amatola Water Safety Health & Environment Standards stipulated in this document.
All Technicians servicing the lifting equipment must be registered with the Engineering Council of South Africa as a Crane Engineering Technician;
 - i. therefore he/she must be a qualified electrician in possession of a wireman's license,
 - ii. extensive mechanical, structural and welding technique knowledge
 - iii. Must be a SAFETECH accredited safety coordinator
2. The Company must be registered with the "Lifting Equipment Engineering Association of SA.
3. The Company must be registered with Department of Labour and approved in terms of "Driven Machinery Regulations 18
4. Contractor to certify equipment in accordance with approved International standards.
5. The Contractor shall prepare Technical Reports upon the completion of every service / load test on lifting Equipment at Amatola Water, and the following must appear on completed report
 - a. The service date with the expiry / renewal date of service
 - b. Contact the Planner / Plant Superintendent before entering site where service will be performed. Refer to attachment ; Annexure A
6. All work arising from this scope, mainly involving the inspection/test of Overhead Cranes, Gantries & Lifting Equipment lifting equipment, must be identified as a defect item that do not meet safety standards. Provide recommendations for repairs or replacement if required, and submit a written quote.
7. Upon the completion of Testing, Servicing & Examination of Overhead Cranes, Gantries & Lifting Equipment lifting equipment at Amatola Water, the Contractor must provide a full report with certification for every Overhead Crane, Gantry & Lifting Equipment tested, including defect report, this must be delivered to the Maintenance Planning Department.

The Technical report shall include the following;

- a. Date of inspection
- b. Reference / serial number of equipment , including full description of asset
- c. Full detailed technical report of the Inspection
- d. Findings, Results, recommendations

- e. Lifting Machinery Entity number must appear on report - (LME) e.g. Dept. of Labour: LME 102
- f. Lifting Machinery Inspector number (LMI) must appear on report e.g. No. 2003/039 263/23

SCOPE OF WORK (continue)

8. The date for commencing services/testing as set out in Annexure A, must be communicated one week in advance with relevant Plant Superintendent/Foreman or Planner, this will allow easy access to areas.
9. The contractor's services shall include all accessories for testing & servicing, mobilization of Inspector, transportation, personal protection equipment, etc.

10. SERVICE, INSPECTION AND LOAD TESTING:-

- **3 / 6monthly services & one yearly Load Testing** as per the Occupational Health and Safety Act, Regulation 17 &18 must be carried out on all Overhead Cranes, Gantries & Lifting Equipment lifting equipment following the program attached and as per the Amatola Water Standards (**see Annexure A**)
- Work arising from the legal inspections on equipment in Annexure A must be repaired and made good by the Inspecting contractor. Details of repairs must be specified on technical report and accompanied with a detailed quotation.

SERVICE AREA & POINT OF DELIVERY

1. Area of Service/Point of delivery

- 1.1 Regional Office, Nahoon Dam, East London (25km outside East London, in the direction of KWT)
 Yes No
- 1.2 Laing, Ndevana, Da Gama, Mount Coke & Zwelitsha (75km) and Rooikrantz Water Treatment Works (80km) in the King Williams Town and Stutterheim areas
 Yes No
- 1.3 Sandile (150km), Debenek (125km) & Binfield (195km) in the Alice area
 Yes No
- 1.4 Kings Lynn (Peddie) (175km) /Craighead (156km)/Glenmore (185km) in the Peddie area
 Yes No
- 1.5 Wiggleswade (85km) in the Stutterheim area
 Yes No
- 1.6 Albany Coast (180km) in the Bushmanns area
 Yes No
- 1.7 Amatola Water reserves the right to negotiate additional points of service during the contract period should the need arise

N.B Distances indicated is approximate kilometres from East London and is a single trip.

AMATOLA WATER SHE-STANDARD

- All lifting machinery that requires maintenance is listed on the attached maintenance schedule. Annexure A.
 - The physical condition of all lifting machinery and tackle must comply with the requirements of the Driven Machinery and General Machinery Regulations 17 and 18.
 - All machines and associated tackle must be identified and clearly marked.
 - A suitable qualified person from a contractor must carry out load tests on all lifting equipment at regular intervals as specified by legislation. (Yearly)
 - Ensure that the maximum safe working load is clearly displayed on all lifting equipment.
 - Correct opening of hooks must be entered into the register and measured for spread during inspection.
 - When hooks are designed with safety latches, ensure that these are in place and functional.
 - The competent person from the contractor is to ensure that tests for the goods hoists are conducted at intervals not exceeding 3 or 6 months.
 - The comprehensive report to be kept at the machine room of the lift and a copy must be handed to the Maintenance Planning Department.
 - The Maintenance Manager is to ensure that the components of elevators comply with the requirements listed in the electrical installations regulations
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GENERAL TERMS & CONDITION

1. The Contractor shall fully comply with Amatola Water Certification Procedure & SHE standards, laws and regulations and shall be responsible for any and all penalties, fines, claims or losses arising from Contractors obligations with respect to all such laws and regulations
2. The Contractor shall be deemed to have obtained all information that required to provide lifting equipment Inspection services covered by this scope of work and agreement. The lifting equipment Inspector supplied shall be approved by Amatola Water Regional Engineering Manager.
3. The Contractor is responsible for following good, Health ,Safety & Environment (SHE) standards

TECHNICAL EVALUATION CRITERIA

No.	Criteria	Component / Weight - age	Mandatory	Scoring /100
1	PROOF OF STAFFING SKILLS - Qualified electrician with a wireman's license with extensive mechanical, structural welding technique knowledge, must be a SAFETECH accredited safety coordinator - CV of the personnel must be included	20%	YES	
2	LMI - a Lifting Machinery Inspector (LMI) registered with the <u>Engineering Association of SA</u> and must be utilized for the testing and examining of cranes and other lifting equipment. e.g. No. 2003/039 263/23 - copies of all certificates must be included	30%	YES	
3	LME - Registered with the <u>Dept of Labour</u> as an approved- Lifting Machinery Entity- (LME) in the terms of "Driven Machinery Regulations 18 - e.g. Dept. of Labour: LME 102 - copies of all certificates must be included	30%	YES	
4	WORKSHOP DESTINATION & FACILITIES - Must be situated in <u>East London</u> , this will reduce the turnaround time attending to Breakdowns and adhoc repairs.	10%	
5	Preferred Method of Testing - <u>Steel or Cast iron weight testing</u> . - Most suitable for the confined spaces our Equipment are situated, where the use of water filled test Bags would not be possible, this will be a high risk on the damage of our electrical equipment	10%	YES	
TOTAL				

**APPLICATION FORM FOR PROSPECTIVE SERVICE PROVIDERS FOR THE
SERVICE & LOAD TEST OVERHEAD CRANES, GANTRYS & LIFTING
EQUIPMENT FOR THE PERIOD OF THREE (3) YEARS**

Please note:

All sections of the application form must be completed in full and submitted with supporting information. (Failure to do so will result in your submission being rejected).

The application form is to be completed by the duly authorised official of the firm and the authority to sign must be attached.

Completed documentation must be e-mailed as described in the Bid Invitation/ Expression of Interest.

The firm below hereby expresses interest of the advertised bid.

PARTICULARS OF FIRM

1. **Name of Firm** _____

2. **Name of Managing Principal** _____

3. **Type of firm (tick relevant box)**

- Partnership
- One person business/sole proprietor
- Close corporation
- Company
- [Pty] Limited
- Consortium
- Other (specify)

CONTACT DETAILS

1. **Company Name:** _____

Contact Person: _____

Phone No.: _____

Cell No.: _____

Fax No.: _____

E-Mail: _____

2. Postal Address: _____

Postal Code: _____

3. Physical Address: _____

Postal Code: _____

4. Eastern Cape Offices: _____

5. National Offices: _____

RESOLUTION TO SIGN

Signatory for companies shall confirm their authority thereto by attaching a duly signed and dated copy of the relevant resolution of the boards of directors to this form.

An example is given below:

By resolution of the board of directors passed at a meeting held on

Mr/Mrs, whose signature appears below, has been duly authorised

to sign all documents in connection with the Bid for Contract No.
and any Contract that may arise there from on behalf of (name of Bidder in block
capitals)

.....

SIGNED ON BEHALF OF THE COMPANY:.....

IN HIS/HER CAPACITY AS:

DATE:.....

SIGNATURE OF SIGNATORY:

WITNESSES: 1.

2.