

## MINUTES OF COMPULSORY BID CLARIFICATION MEETING

CLIENT	:	AMATOLA WATER
PROJECT	:	KSD PRESIDENTIAL INTERVENTION PROJECT: BULK WATER
BID No	:	AW2021/22/11
BID DESCRIPTION	:	CONSTRUCTION OF 50ML/D Highbury Water Treatment Works: Phase 2 Civils
PLACE	:	Highbury, Mthatha
DATE & TIME	:	Tuesday 16 November 2021 at 11:00

### NAME REPRESENTING

#### PRESENT

Simon Mqamelo (SM)	Amatola Water: Planning and Development Manager
Mlamli Mabulu (MM)	Amatola Water: PMU Manager
Mzoli Hlwele (MH)	Amatola Water: Project Manager
Sandile Biyela (SB)	Amatola Water: SCM Unit
Duncan Shaw (DS)	GIBB: Technical Director
Basil Sparg (BS)	GIBB: Snr Residential Engineer
Tenderers Representatives	(see attendance Register)

#### APOLOGIES

Nil

### ITEM NO DESCRIPTION

#### 1. OPENING ANNOUNCEMENT & INTRODUCTIONS

MM welcomed all present, introduced the Engineer representatives and declared the meeting officially open at 11:00. MM confirmed that this was the Clarification Meeting for:

- **AW2021/22/11 – Construction of 50ML/d Highbury Water Treatment Works Phase 2 Civils**  
The Chair requested everyone to observe the COVID 19 protocols

#### 2. SITE BRIEFING PROCEDURE

MM gave the agenda as follows;

- Introductions
- Administrative Matters
- Project Background & Scope of Work & associated
- SCM Matters & associated
- Preparation of Tender Submission
- Conditions of Tender
- Conditions of Contract
- Questions & Answers

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**3. ADMINISTRATIVE MATTERS**

MM requested that all attendees ensure that the Attendance Register is properly completed and signed. He further noted the following:

- The Attendance Register has separate columns for name of person attending the Briefing and also for name of contact person to whom all further communications must be sent.
- AW will not be responsible for being unable to decipher badly-written contact details i.e. e-mails or telephone numbers, or incorrect contact information. Everyone should ensure that their handwriting is legible.

MM noted that, in terms of CIDB rules, the Attendance Register is sufficient proof that any particular Tenderer had attended the compulsory Briefing. Signing of the Attendance Certificate in the tender document is therefore optional.

MM requested bidders to take note of the following important information with regards to the Tender Document and the bidding process;

- The 'as issued' set of Tender Documents comprises:
  - Volume 1 (Returnables)
  - Volume 2 (Scope of Work and Technical Specifications)
  - Flash drive (attached to Volume 1)
- The Flashdrive contains PDFs of the OH&S specs, the EMP, the geotech report, all the drawings, blank tender documents and an Excel version of the BoQ. The BoQs are solely for tenderer's own use and a print-out will not be accepted in place of the printed BoQ in the document that must be completed. AW do not hold themselves responsible for any errors or misinterpretation of electronic BoQ.
- Documents can be collected from AW offices in EL but payment should first be done via EFT, proof of payment should be presented at AW Supply Chain offices when collecting the tender document.
- Queries:
  - All queries (Technical and Procurement issues) to be submitted in writing by e-mail to AW SCM Unit: Attention Mr Sandile Biyela ([sbiyela@amatolawater.co.za](mailto:sbiyela@amatolawater.co.za))
  - No telephonic queries will be accepted or entertained, all queries should be in writing..
- Minutes of this Meeting will be e-mailed in the next few days to the Contact Person given in the Attendance Register.
- A copy of the attendance register will be e-mailed to all attendees.
- Any Addenda will be e-mailed to the e-mail addresses given in the Attendance Register and returned Proof of Attendance form>
- Addenda will also be posted on AW's tender website.

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4.	<b>PROJECT BACKGROUND &amp; SCOPE OF WORK</b>
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DS provided the project background and scope of work. This work essentially comprises:

- Liaison and cooperation with M&E Contractor during final stages of civil works
- Construction of the following reinforced concrete structures:
  - 2 x 5MI clear water reservoirs
  - Dried sludge stockpiling and loading platform
  - Various chambers for flow control, flow metering and drainage.
- Construction of the following reinforced concrete and brick structures:
  - Administration Building
  - Chemical Dosing Building
  - Workshop Building
  - Staff accommodation (6 stand-alone 3-bedroom houses)
  - Guardhouse at the entrance to the Works
  - Sludge Dewatering Building
  - Clear Water Pumpstation Building
- Construction of interlinking pipework and services:
  - DN800 welded steel raw and clear water pipelines and associated fittings and fabricated specials
  - DN600 to DN300 GRP low-pressure and drainage pipelines
  - DN400 to DN750 concrete ogee-joint stormwater pipelines
  - DN90 and smaller water reticulation pipelines
  - DN150 to DN100 sewer pipelines
  - DN150 cable ducts under roads
- Construction of internal roads
  - Base course and roadstone block paving of road layout established under Stage 1 Civils
  - Subbase and base course and roadstone block paving of clear water pumpstation platform
- Construction of Siteworks
  - Restricted excavation for foundations of structures
  - Dry-stack retaining walls (max 2m height)
  - Backfilling existing structures
  - Landscaping, topsoiling and finishing of entire waterworks site
  - Load and transport all excess stockpiled material to designated spoil site

Points to note include:

- No blasting allowed due to proximity of structures already constructed under Stage 1 Civils Contract. Heavy Duty hydraulic breakers will be needed.
- There will be some short deep trenches in hard rock where access is awkward.
- There is plenty of space within the WTW boundary for the Contractor's Site Camp



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## 5. PREPERATION OF TENDER DOCUMENT

MM pointed out the following important requirements with regards to submission of the tenders;

- Tender submission shall comprise:
  - Volume 1 duly completed and signed
  - Volume 2 (although nothing to sign, is needed for completeness).
  - Supporting documentation to be **either**
    - placed in an indexed Lever-Arch file (or files) with all with Photostat copy of 'as-submitted' front cover of Original Volume 1 firmly affixed on the front (so there is no mistaking who the Tenderer is) **or**
    - stapled to Volume 1 tender doc at the appropriate page
- Flash drive need NOT be submitted.
- **Do not unbind the original document.**
- **Do not staple attachments** to the relevant returnable page and do not staple multi-page documents together. Rather submit all attachments in a separate file as specified.

## 6. CONDITIONS OF TENDER

SB highlighted the following on the conditions of tender and some pages in the tender document which most bidders fail to complete correctly which in most cases lead to tenders being non-responsive and disqualification;

- CIDB Grading
  - The estimated value of works is such that the Tendering Entity shall have CIDB '8CE or higher' in order to be eligible.
  - A CIDB grading of 7CE PE is not eligible.
- Capability Requirement Compliance Verification (minimum qualifying criteria): (Refer to Page 18 of Volume 1)
  - Bidders need to provide at least 1 Practical Completion or Completion Certificate for similar scope within the last **10 years** which includes the construction of a new or upgraded waterworks or wastewater works of at least a 10Ml/d capacity.
  - Key staff with at least 5 years relevant experience is necessary. The Contracts Manager (Site Agent) must have a civil engineering diploma or degree and must be registered with ECSA as Pr Eng or Pr Tech. (NB this particular requirement is not part of the tendering evaluation, but is a **Condition of Award**)
- Authority to Sign Documents – (Refer to Page 32 of Volume 1)
  - Common mistake is that tenderers tend to authorise themselves to sign the document, there should be a formal Board Resolution which authorises a person to sign on behalf of the tenderer.
  - The form should be properly signed by the Company Directors giving authority to the delegated person within a company to sign on its behalf.

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- Other Eligibility Criteria:
  - Carefully read the relevant section in the Tender Data.
  - **JVs: (Refer to Page 34 to 36 of Volume 1)** The criteria for JVs to be eligible is quite onerous. It is very easy to omit one or more essential documents required – Tenderers are to ensure all required information is provided to be considered responsive.
    - Where tenderers are submitting a tender as a JV, each JV partner should complete the forms, render the tender data and the stated requirements in the relevant pages.
- Returnable schedule for Local Content Declaration MUST be completed and signed:
  - An excel spreadsheet of **Local Content Annexure C** is included in the flash drive.
  - Although copies of these the Annexure C's are included in the Volume 1 returnable schedule, the Tenderer should rather populate the relevant values into the supplied excel spreadsheet, print these out and include these in the Supporting Document File.
  - The tender will be deemed non-responsive and set aside if the Annexure C pages are not filled-in and signed.
  - Although Annexures D & E are included in the excel spreadsheet, these are for determining the contents of Annex C and **do not** have to be submitted with the tender.
- No alternative tenders will be accepted.
- Fixed-price rates in lieu of CPA allowance or changing the fixed allowance for CPA will not be accepted.
- Evaluating tenders:
  - The preference point system applicable to this tender is Method 1: 90/10 price: preference point system (anticipated Rand value of Contract is more than R50m).
- Common mistakes by tenderers
  - Form of Offer not fully completed
  - Invalid or illegible e-mail and cell phone details given on Attendance Register
  - Not amending BoQ correctly when instructed to do so in any Notice to Tenderers that may be issued.
  - Not filling-in individual rates for each item in the BoQ
  - Not recording all the Notice to Tenderers received.
  - Amendments made to the stated % for provision for CPA or Contingencies.
  - Not signing against any corrections made in the documents
- Key items to note regarding new subcontracting requirements:
  - CPG Subcontracting partner/s (minimum of 30% of value of Contract Value excluding Prime Cost Provisions for fees to others) – the Preferred Bidder is to negotiate with local Highbury Contractors and local Leadership before the Contract Document is finally signed. In pricing the BoQ, the Bidder shall bear in mind that whatever scope of work is assigned by the Main Contractor to the local subcontractor/s, the value of the subcontracts portion has to come out of the Main Contractor's tendered rates.
  - There is no approved list of local contractors.



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|  | <ul style="list-style-type: none"> <li><i>In order to avoid local community protest action and stopping the Contractors work, it is essential that the Contractor employs whoever has usable skills from the immediate Highbury Village (and certainly all the unskilled labour)</i></li> </ul> |
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## 7. SUPPLY CHAIN MANAGEMENT

SB highlighted the following key aspects on Supply Chain Management issues;

- The Tender Documents do not include Tax and CIDB Certification pages, as these will be obtained from the National Treasury's Central Supplier Database (CSD) during evaluation. Tenderers may, however, include this information in their submission if they so wish.
- The applicable regulation is the Preferential Procurement Regulation 2017.
- 30% of the contract must be sub-contracted to qualifying QSE and/or EME (s) (i.e. does not necessarily have to be limited to 1 sub-contractor).
- The lead partner in a JV must be identified.
- All constituent parties in the JV must complete Form SBD4 and particularly the details of directors / trustees / members /shareholders.
- SBD6.1 and all associated following Forms must be completed fully (with all JV party particulars included but signed as the JV entity, not two separate, independent companies sharing the work).
- For local content and for guidance in completing Form SBD6.2 the referenced website for the Department of Trade and Industries should be consulted.

**Q&A on Supply Chain Management:** Nil

## 8. CONDITIONS OF CONTRACT

MM noted that:

- This Contract is based on General Conditions of Contract for Construction Works ('Third Edition, 2015') – GCC 2015
- Time for Completion is up to the Tenderer, **but not exceeding 20 working months.**
- The Due Completion Date is calculated from **date of Site Handover**; NOT signing of Acceptance as per standard GCC. Note: This affects the preliminary programme; must start with Site Handover.
- 1 year Defects Notification Period.
- A normal 10% Surety Bond is required.
- 10% Retention applicable up to a ceiling of 5% of the Contract Value. A Retention Monies Guarantee in lieu of the cash retention is no longer allowed by National Treasury.

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|  | <ul style="list-style-type: none"> <li>• Payment usually takes up to 60 days (Contract Data allows for 56 days from receipt of claim). Although efforts are being made to shorten the payment period, it is unlikely to improve much.</li> <li>• Penalties would be applied for non-compliance in the following areas:               <ul style="list-style-type: none"> <li>○ Environmental Management Plan infringements.</li> <li>○ The penalty for delay shall be <b>0.02% of the Contract Value (Excl VAT) per day</b>.</li> </ul> </li> <li>• The sub-contracting requirements must be met.</li> <li>• It should be noted that Amatola Water will only grant cessions for direct payments to the Contractor's or sub-contractor' suppliers under exceptional circumstances.</li> <li>• Fees to others (from Prime Cost items) will be paid directly through cessions.</li> </ul> |
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## 9. QUESTIONS AND ANSWERS

**Q1:** How will Addenda be made available?

**A1:** Will be e-mailed to address given on Attendance Register and posted on AW website.

**Q2:** Why is eligibility criteria exclusionary to all contractors who have never done a waterworks or wastewater works?

**A2:** A waterworks such as this contract has many different services that have to be laid at the right levels and grades and is vastly more complex to plan and sequence activities than ordinary civil works like pipelines or buildings. AW wants to ensure that the appointed Contractor has the necessary company and key staff experience. It was noted that other civil contracts (raw water pumpstation building and Nqadu Corridor pipelines and reservoirs) will be advertised in the new year which will have more general eligibility criteria requirements.

**Q3:** Please can the closing date be extended?

**A3:** The 28 day period is more than the minimum, but if Tenderers are experiencing difficulties getting prices from some of the suppliers, they must e-mail a request to Mr Biyela for an extension explaining why an extension is necessary.

**Q4:** Can CV's of key staff be limited to one page?

**A4:** Yes.

**Q5:** How will Addenda be made available?

**A5:** Will be e-mailed to address given on Attendance Register and posted on AW website.

**Q1:** How will Addenda be made available?

**A1:** Will be e-mailed to address given on Attendance Register and posted on AW website.



## ATTENDANCE REGISTER FOR COMPULSORY TENDER CLARIFICATION MEETING

HELD ON SITE, MTHATHA, ON 16 NOVEMBER 2021 AT 11:00



water & sanitation  
Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA



	Bid No	PROJECT					
		CONSTRUCTION OF 50ML/D Highbury Water Treatment Works: Stage 2 Civils					
		REPRESENTATIVE AT BRIEFING		CONTACT PERSON FOR NOTICES TO TENDERERS			
	NAME OF COMPANY	NAME	SIGNATURE	NAME	CELL No	LAND LINE No	E-MAIL ADDRESS
1	GIBB	DUNCAN SHAW			083 636 1334		dshaw@gibb.co.za
2	Highbury A/A	Khophogi Security		MA Manto	073 283 4684	047 531 6548	khophogisecc@gmail.com
3	ISHIA INFRASTRUCTURE DEVELOPMENT JV	SIBANYE MBEKWA		SIBANYE MBEKWA	071 890 4706	083 968 0080	ishiyainfo@gmail.com
4	BITLINE SA 1060 c/o	ASANDA IMINYANI		ENERGY DZOVANI	073 947 8080	047 532 4691	info@bitlinesa.co.za
5	GALAXY CIVILS (PTY) LTD	M. CUBA		CUBA .M	073 271 3806	051 004 0090	galaxycivils@gmail.com
6							
7	GUK SIYAZAMA Construc	Bongani Vani			076 615 1488		bonganiv@guk.co.za
8	Mphophoma Construction	Nigel Nkuna		Nigel Nkuna	064 691 0753	013 741 4224	nkunanas@gmail.com
9	INCLINE AND DECLINE JV	Lubabalo Myali		Lubabalo Myali	083 329 7864	079 191 0501	incline.reception@gmail.com
10	The Bright Future	TM Mapeyi		C. Lunnyp	083 288 7949		contract@tbf.co.za
11	MURRAY & DICKSON CONSTRUCTION	BAIAN JAU		THOMAS HLELA		031 001 0197	thomas.h@mdconstruction.co.za
12	MFURAA PROJECTS	QUE		Vuvu	0711 362 707	045 838 5161	hr@mfuraa.co.za
13	Sefoko Engineering	Thabo Sekede		Thabo	052 888 1555	082 888 1655	Thabo.Sekede@gmail.com
14	Batabile Construction Services	Ndumiso TOFA		Ndumiso TOFA	079 522 2127	047 537 0012	ndumiso@batabilegroup.co.za
15	Patsand Projects Pty LTD	Henry		Henry Kupakuwana	061 559 6730	043 555 0956	hkupakuwana@gmail.com
16	FONG Power	Thulani		Thulani Bond	061 584 6730	043 555 0956	thulani@fong.co.za
17	SOUNDRITE CONSTRUCTION + PLANT HIRE	Zolani SOTI		PSYCHOLOGY GREG KHELU	082 873 3735	031 563 5486	psycho@soundrite.co.za



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	AW2021/22/11	CONSTRUCTION OF 50ML/D Highbury Water Treatment Works: Stage 2 Civils					
	NAME OF COMPANY	REPRESENTATIVE AT BRIEFING		CONTACT PERSON FOR NOTICES TO TENDERERS			
		NAME	SIGNATURE	NAME	CELL No	LAND LINE No	E-MAIL ADDRESS
18	Mamlamb Constr	JARRED RANDALL		J. RANDALL	0723569977	043-7450330	lendlamb@trgroup.co.za
19	Mvesto Investments	Siyabonga Tokota		S. Tokota	082 407 0329		mvelitokota@gmail.com siyabongatokota@gmail.com
20	Mazangwa Construction	Cyprian Pfande		C. Pfande	0792553849	0437402675	info@mazangwa.co.za
21	Mpumalanga Construction	Bathini Dyantyi		John Gqolway	082 825 7989	043 748 2504	john@robbros.co.za
22	ZWEL'S CONSTRUCTION JV	SV MKHIZE		EMILIZA ZWELAKHE	071 424 3886	043 726 8134	zwelos65@gmail.com
23	EZULUWENI CONSTRUCTION	GARY NAUDE		Gary Naude	0833052230 0833052230	043 555008	Tenders@altuexsa.com
24	ZINRAME CONSULT						
25	KITSD and Sons Construction (PTY) LTD	KITSD		Nyanku Mkhize	0716063592		Kitsoandsonconstruction.co.za
26	ULWAZI 22 QIQA CONSTRUCTION	Lwazi Mkhize		Lwazi	0712515400	0712513900	ulwazi22@gmail.com
27	IP CONSTRUCTION PROGNSE PTY LTD	HAROLD KLEIN		SIRIPHWE	082 471 6182	047 534 0050	info@prognose.co.za brvtp@gmail.com
28	VENLEO GROUP	S. VAN TONDER		S. Van Tonder	0715337540	0715337540	Svantonder@venkogroup.co.za
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## ATTENDANCE REGISTER FOR COMPULSORY TENDER CLARIFICATION MEETING

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water & sanitation  
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	NAME	SIGNATURE	NAME	CELL No	LAND LINE No	E-MAIL ADDRESS
36	Deuomix JV	MabhuTi	Anele	0733552906	0430512484	info@deuomix.co.za
37	Icon Construction	D. Pengelly	D. Pengelly	0734397777	031 003 0000	tenders@iconconstruction.co.za
38	Ruvaccon LTD	H. Wehmann	Lerika Smith		051-4030400	lerika@ruvaccon.co.za
39	EGXENI Engineers	Anele	Anele	0866151555	0315664209	info@egxeni.co.za
40						
41	WK CONSTRUCTION	USHVEER MUNGAL	STEVE SILEN	079 528 1875	031 705 4831	Tenders@wkcsa.co.za Steve@wkcsa.co.za
42	AMULET GROUP	LEKHONONO MASECO	LEKHONONO	082 608 8646 0814365965	011202 5415	info@amulet-group.co.za
43	HLWELLA TRADING	U.N. KUMALO	U.N. KUMALO	082 227 4868	082 227 4868	unatikumalo@gmail.com
44	AMATOLA WATER	M. H. H. H.				
45	GIBB	N. KHUMALO	N. KHUMALO	0834912259	047 532 6523	nkhumalo@gibb.co.za
46	TYEKS PLANT HIRE - J.V. IND CONSTRUCTION	P. M. MASA	B. M. MASA	0737067605	0879839192	info@tyeksplantire.co.za messa.excell@yahoo.com
47	MyGranny General Trading	B. Madikizela	B. Madikizela	082 071 0420	072 107 8487	obert@mygranny.co.za
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53 Norland Construction	J. Terblans		Tanya Timms	082 458 4929	043- 736 6294	tenders@norland.co.za
54 HEI Civil Engineering	B. LIEBENBERG		GERHARD HONORIS	073256 9791	021 976 1110	tenders@hiconstruction.co.za
55 EAGNOSIS INVESTMENTS JV	A. MBEMBE		APHIWE MBEMBE	073 6303 668		aphiwebembe@yahoo.com
56 GIBB	B. SPARG		basil sparg	0796 777782	-	bsparg@gibb.co.za
57 AW	S. MAMELO			082 720 6582	-	myancho@amatolawater.co.za
58 MD MABULU	MD MABULU			082 720 6582	-	mdmabulu@aw
59 Amatola Water						
60 AMATOLA WATER	S. BHELA				(43) 073 68	Sbhele@amatolawater.co.za
61 Bo-mamohlabi N Mkh	Bonga		Bonga	073231 5067		mpelwane.development.projects@gmail.com
62 DROP DOT	Sihle		Sihle	078320 7463	-	sihle.ntlofo@yahoo.com
63 Sharon Diversified	Dudu		Dudhu	043 051 0493	-	tenders@sharondiversified.co.za
64 Nontembiso projects	KHOZI		KHOZI	079035 1930	086550780	nontembisoproject@gmail.com
65 MgGranny General Trading	B. Madikizela		BUSI MADIKIZELA	073 432 8841	-	nkubekontsele1993@gmail.com
66 KAVAR Engineering	KAVAR		Siyu Kundu	073 8823 984		Kavarnda@gmail.com
67 MVEZO PLANT & CIVILS / JV	G. CHIKOYONE		MICHELLE SWART	08363 55964	043 711 6411	tenders@mvezo.co.za
68 Tainama Civils	B. Mdlegofo		Mthetho Mjijwa	07994 72349	-	Mthetho.Mjijwa@gmail.com
69						



## KING SABATA DALINDYEBU BULK WATER INFRASTRUCTURE PRESIDENTIAL INTERVENTION - BULK WATER

## ATTENDANCE REGISTER FOR COMPULSORY TENDER CLARIFICATION MEETING

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70	Magnacorp 485	T. Mautsha		Thokozani	0622811210	047531268	tenders.Magnacorp@gmail.com
71	KOROME ENGINEERS	Gladwin Mathe		Gladwin	083 375 6986	018 462 0796	mya@koromeng.co.za
72	CIVILS 2000	M. MAKKE		Blert Tzams	082 6281547	0878093390	tenders@civils2000.co.za
73	Shogane Trading JV	Syabonga Ncapayi		Syabonga Ncapayi	083 4227150	043 7615767	Syabongancapayi@gmail.com
74	LEBAKA CONSTRUCTION	Phando Khaya Tsengwa		PHANDO KHAYA TSENGWA	072 111 2876	010 534 6287	Sisonte 24@gmail.com
75	Lihlenathi Property Construction	Similo Sikota		Similo	06 8096 7761	047 531 2681	Similo@lncconstruction.co.za
76	GLOBAL Consortium	Tuniso Mhambela		N. TANJANA	072 372 4528	083 724 2885	rockfirms@gmail.com
77	Aphinda AmaJoho 0203	Zenondemporgoma		Zenonde	064 8370 538	060 494 2371	zenondemporgoma@gmail.com
78	Ande civils	Ludumo Mnyaka		Ludumo	061 504 4157	061 504 4157	Ludumomnyaka@gmail.com
79	AZOLA Group	Azola Silo		Azola	068 290 4563	068 290 4563	azolasilo@gmail.com
80	SLS CIVIL JV	N. YERANI		N. YERANI	083 6118429	083 438 8322	info@slscivil.co.za
81	UNIMESA AFRICA (SO) JV	K. MASORAT		K. MASORAT	078 6276		kmogga@unimesa.co.za
82	TEFLA GROUP	Lumka		Lumka Lukhalo	083 999 6618		Sales@tefla.co.za
83	VMT CIVIL	Loyise		L. Bekubu	072 485 3099	013 566 5775	Vmtcivil@gmail.com
84	KAHAR ENGINEERING	Kavhanda		Kavhanda	073 88 23984		Kavhanda@gmail.com
85	MARITSI Civilwork	MTHO		MTHO	081 4571 986	011 394 7343	Pricskan@maritso.co.za
86							